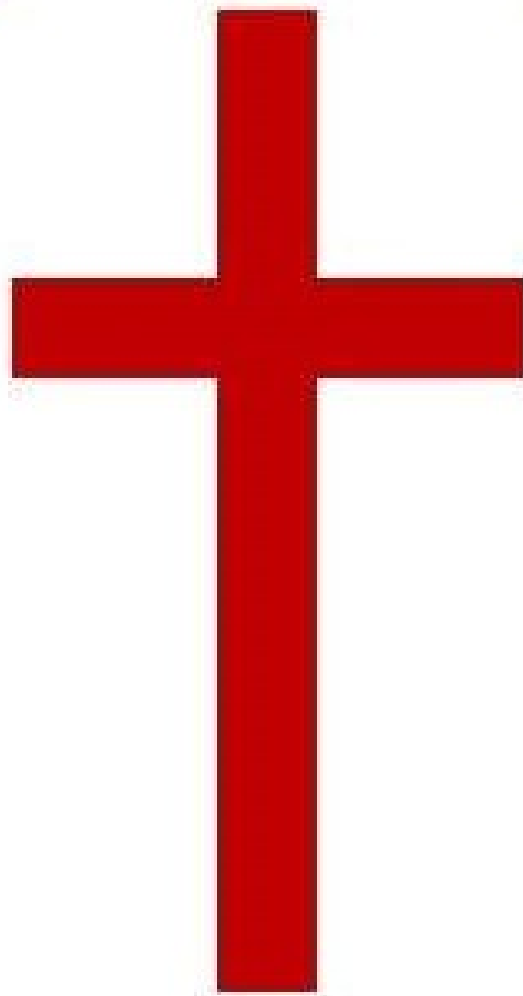


# Stoke Poges Parochial Church Council



**REPORT OF THE TRUSTEES  
AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2020**

REGISTERED CHARITY NUMBER: 1129125

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## Report of the Trustees

The Stoke Poges Parochial Church Council (PCC) members (the trustees), present their annual report and accounts for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number**

1129125

**Registered office**

St Andrew's Church Centre  
Rogers Lane  
Stoke Poges  
Buckinghamshire  
SL2 4LN

**Trustees**

The Revd. Natasha Brady  
Mr John Wheatley  
Mr Simon McDowell  
Mr Paul Elderfield  
Mr Mark Wells  
Mrs Jennifer Pickering  
Mr Richard Beckingsale  
Mr Nigel Lowe  
Mrs Kate Holliday  
Mrs Rachel McCarthy

Incumbent, Ex officio  
Churchwarden, Acting Treasurer and Deanery Synod Representative  
Churchwarden and PCC Secretary  
Deanery Synod Representative (until December 2020)  
Deanery Synod Representative  
  
Until July 2020

**Independent Examiner:**

Roger Webb AMCA  
9 Barrs Road  
Taplow  
SL6 0LE

**Principal Bankers:**

CAF Bank Ltd.  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Introduction**

These financial statements cover the Stoke Poges Parochial Church Council (PCC) Charity Number 1129125. The purpose of the charity is to promote the whole mission of the church in the ecclesiastical parish.

### **Public benefit**

The trustees have had due regard to the Charity Commission Guidance on public benefit and confirm that the charity's objectives benefit the public in a number of ways i.e. the provision of regular public worship and a sacred space for private prayer and/or contemplation; activities for all ages including a supper club for the over 55s, opportunities for men's and women's fellowship, a toddler group and the provision of space for a large number of community groups as well as a coffee shop where people can drop in and also learn skills; the provision of facilities where people can learn to sing and ring bells; the financial and spiritual support of other charities at home and abroad.

### **Recruitment and appointment of new trustees**

The PCC is formed under the Parochial Church Council (Powers) Measure 1956 and the appointment of its members is governed by and set out in the Church Representation Rules of 2005 as amended.

PCC members are recruited in a number of ways. Clergy are members by virtue of their office as beneficed to or licensed to the parish. Churchwardens are also members by virtue of their office and are elected by all parishioners at the Annual Parochial Church Meeting (APCM) under the Churchwardens' Measure 2001 and can serve for a maximum of six years at one time. Deanery Synod Members are members by virtue of their office and are elected at the APCM by those church members who are registered on the electoral roll. They together with other members elected in the same way may hold office for three years and may be re-elected.

### **Trustee Training**

Trustees are offered training during their period of office. New trustees are provided with an induction course at their request together with copies of relevant Diocesan and Charity Commission guidance, PCC policies and statements of accounts.

### **Organisational structure**

The Council had five formal meetings in 2020, three in person and two by videoconference during the COVID19 lockdown (2019: eight, mostly during the interregnum) and normally holds an Away Day in June for a deeper exploration of spiritual needs for the parish, although this was cancelled in 2020. Average attendance is over 80%. Any decision of the Council is by majority and the quorum at each meeting is one third of its members. PCC discussions in 2020 concentrated on the management of the parish and on growing our congregation.

There are two sub-committees – Standing and Finance and Property Management. Those committees can take decisions as delegated to them by the PCC. During 2020, the standing and finance committee met once and the property committee met twice.

### **Risk management**

The trustees have reviewed risks the charity could face including theft, fraud, health and safety, food handling, data protection, safeguarding, loss of utilities, loss of records, breach of confidentiality, conflicts of interest and press mis-reporting and have put in place measures aimed at managing those risks. Its policies are reviewed on a regular basis.

The PCC has complied with the duty under s.5 Safeguarding and Clergy Discipline Measure 2016 which imposes a duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. Trustees have undergone training in this respect and safeguarding is listed as an agenda item at each meeting.

## STOKE POGES PCC - ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

### ACHIEVEMENT AND PERFORMANCE

The church continues to strive to meet its vision and values:

- to see God grow His Church in Stoke Poges: numerically and spiritually
- to be a Bible based community committed to: Knowing God, Following Jesus, Loving Others, Inviting All.

During 2020, the Rev. Natasha Brady completed her second year ministering to us in this parish. The PCC is grateful to the progress she has made on community relations, helping the lonely and in deepening our faith as a church. It was an exceptional year, due to the COVID pandemic, where the minister and her team collaborated well to give support to one another and the wider community.

The church wishes to play as full a part as possible in community activities and enable everyone to attend services at both St Andrew's and St Giles' or visit St Giles'. The government guidance and lockdowns changed the way that church played its part, but we managed to remain available either in person, online or via the telephone throughout 2020 according to the restrictions in place at that time.

Our major community activities in 2020 centred around meeting the spiritual, social and wellbeing needs of our Parish. We worked in collaboration with local stakeholders to provide a village food bank and delivered 'wellbeing baskets' to over 150 residents. We also fund-raised to provide amenities for Wexham Park Hospital, and baked cakes for the Nurses in Hillingdon Hospital. We created a pastoral network to keep in contact with the isolated and lonely and in September 2020, a Support group for new parents and babies was started: Baby Steps. We were able to gather the community for a Thanksgiving Service in conjunction with the Memorial Gardens, a restricted Remembrance Day service and offer COVID-secure Christmas Services. We turned our Senior Citizen's lunch into a Hamper, delivering 130 to villagers.

Our church continues to seek out opportunities to bring others to faith, through the Alpha Course, friendship evangelism and Pastoral Support and Facebook LIVE services. Our fringe ministries that rely on face to face meeting has been put on hold until the Pandemic and the restrictions ease.

During the year the church has still managed, despite the climate, to officiate at many of the milestones of life. Through baptism, God is thanked for the gift of life; in marriage, public vows are exchanged with God's blessing; and through funeral services, family and friends can express their grief and give thanks for the life of the departed, commending the person into God's keeping. Two baptisms, two weddings, five funerals and six burials of ashes were conducted.

There are 95 parishioners on the electoral roll of the church, 27 of whom are not resident within the parish. Two names were added during the year and no one was removed. Most members attend church on Sunday and there is increased participation at church festivals and special services. 119 attended Christmas Services in 2020, despite the restrictions in place.

For further details on the years' activities see the church website: [www.stokepogeschurch.org](http://www.stokepogeschurch.org).

#### Charitable activities

As well as conducting its usual activities the charity has:

- Supported Life Groups
- Supported a Ministry trainee until September
- Continued its partnership with the Nepal Leprosy Trust
- Supported SHOC

#### Criteria used to measure performance

The PCC measures its success by:

- Its ability to provide a variety of services at different times and venues during the week as well as baptisms, weddings and funerals
- Its ability to provide seasonal services and organise the clubs, societies and events during the year
- Attendances at services, clubs and special events
- Its ability to keep St. Giles and St Andrew's open as a sacred space during the week
- Its well-maintained churchyard
- The development of particular Ministries in the church
- The completion of priority objectives contained in its Mission Action Plan.

## **FINANCIAL REVIEW**

The results of the PCC for the year ended 31 December 2020 are set out in the attached financial statements.

The COVID19 pandemic has been challenging financially for the PCC as well as operationally. As the pandemic took hold, we could no longer rely on two key sources of revenue – lettings from the St Andrew's halls and donations from services, weddings and funerals. Costs would also have to be managed where possible, despite the admin pressures to convert to a virtual service format.

The PCC is enormously grateful for the generosity from its donors, volunteers and contractors, who have pulled together and whilst our income fell by only 9%, our costs were down by 16%, meaning that we made a small surplus for the year.

### **Income**

A significant proportion of the income generated each year comes from hiring out three rooms at St Andrew's: the Main Hall, the Youth Hall and the Hastings Room. This was simply not possible for most of 2020 and consequently the income from lettings was £20,000 lower, or one-third of the amount in 2019. Other major falls in income were from collections, church boxes and fees, which dropped by £7,500 in total or around half of the 2019 figure.

But we were Blessed by the generosity of our donors giving in other ways. Planned giving, through Standing Orders, and unrestricted Sundry Donations, were each up by £4,000 (15%) and there were gifts to Restricted Funds to further increase the Sundry Donations total. Rental income from the two flats above St Andrew's Centre was up slightly due to inflationary rental increases and no void periods. They accounted for around 18% of our total 2020 income. Our income tax recovery was up by £7,000, although part of this was not received until 2021, it all helped.

Overall, despite much lower coffee shop income and interest from our Restricted Fund accounts, our income for the year was £20,000 (12%) lower than in 2019. We are thankful that our income reduction was only this much lower, when at some points during the year it looked a lot worse.

### **Expenses**

As the pandemic took hold, the PCC found that some expenses naturally reduced: with no hall hires, we needed less cleaning, but the caretaker did need to continue to sanitise the building when before and after services, when we were allowed to have them.

Moving to online services, using podcasts and then live services via Zoom or YouTube, meant that our expenses on church admin increased as licences were required. Much of the effort of putting the online services together was done by volunteers, so the PCC is grateful for the hours that they contributed to this new way of worshipping.

The largest expense by far, remains our Parish Share, which increased by 3% in 2020. The Share covers clergy stipends and pensions and the training of ordinands and, despite the financial pressures on the PCC as the pandemic took hold, we maintained our payments throughout the year. The PCC considers it important to maintain our commitment to the Diocese and Deanery.

As in previous years, the PCC agreed to give 10% of our total Planned Giving to our partner charities, the Nepal Leprosy Trust and SHOC – Slough Homeless Our Concern. The Mission Giving was increased slightly as the PCC met the shortfall from the Village Store Cupboard, which, working with the Good Neighbour Scheme and the village council, helped vulnerable individuals and families within the Parish with food and other essential items during lockdown. The PCC is grateful to the church volunteers who helped set this up and run it for most of 2020.

### **Reserves policy**

It is a PCC policy to maintain, if possible, a balance of unrestricted general funds in cash that is equivalent to three months' operating costs to cover emergency situations that may arise from time to time.

## STOKE POGES PCC - ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

### Funds

Funds may be unrestricted, designated, restricted or endowment. Unrestricted funds are funds available for the general objectives of the church, normally called general funds. Designated funds are unrestricted funds which the PCC has earmarked for a particular purpose e.g. youth work. Restricted funds can only be used for the specific purpose for which they were given within the objectives of the church e.g. St. Giles' Fabric Fund for major repairs at that church.

Endowment funds are restricted funds which must be held permanently and the capital maintained and use of the income restricted. There are three permanent endowments: the Churchyard Fund, the Fenton Fund and the Rabbitt Memorial Fund, which pay dividends into the Churchyard and Choir funds.

### Investments

The trustees remain cautious over the PCC's investment strategy and are satisfied that they have taken appropriate steps to ensure that reserves are not placed at undue risk. During the period of this report and at the date of the balance sheet the majority of the PCC's cash reserves are held in CBF Church of England short term deposit accounts. In order to achieve a higher rate of interest accounts were also held with the Redwood Bank and the Cambridge and Counties Bank.

The three Endowment funds and the Restricted Chancel Repair Fund are common Investment Funds managed by the Church of England Investment Fund.

### Investment performance

The Endowment funds have all increased in value and continue to pay dividends to specified restricted funds. The Rabbitt Memorial Fund for the benefit of the church choir and music has increased in value by £777, The Churchyard Trust by £403 and the Fenton Trust for St Giles and its churchyard by £132.

### Note on 2019 restatement

During the preparation and independent review of the 2020 accounts, it came to light that some transactions had been entered incorrectly or missed during the 2019 financial period. The total cash difference was £7,124, or 1% of our cash balance, and the net movement in funds for 2019 was reduced by £5,709. We have restated the 2019 comparatives to show the correct position.

## FUTURE DEVELOPMENTS

The trustees wish to:

- Ensure that members grow in faith
- Reach out into the community in service and evangelism
- Increase attendance at church services and events
- Complete further restoration work at St. Giles'
- Continue to explore the best use of the St. Andrew's centre
- Undertake a full examination of general fund expenditure
- Improve overall communication and outreach
- Continue the partnership with the Nepal Leprosy Trust
- Continue the partnership with SHOC – Slough Homeless, Our Concern

## SIGNIFICANCE OF VOLUNTEERS TO THE CHARITY

The charity is reliant on volunteers to perform a variety of tasks from preaching, leading courses, teaching, undertaking treasury functions, cleaning, flower arranging, maintaining the churchyard, performing minor building maintenance, managing and serving in the coffee shop, managing lettings to organising and helping out at events. The charity would find it impossible to operate the range of activities without their generosity of time.

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008, Church Accounting Regulations 2006, require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Stoke Poges Parochial Church Council on 8 July 2021 and signed on its behalf by:

  
**Rev. Natasha Brady**  
Chairman, Stoke Poges PCC



## Independent Examiner's Report to the Trustees of Stoke Poges PCC

I report on the accounts for the trustees on my examination of the accounts of Stoke Poges PCC for the year ended 31 December 2020 as set out on pages 10 to 21.

### Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 8 July 2021

Roger Webb AMCA  
9 Barrs Road  
Taplow SL6 0LE

## Statement of Financial Activities

(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	2020 Total funds £	2019 Total funds £
<b>INCOME</b>							
Donations and legacies	2	90,518	-	10,226	-	100,744	88,572
Charitable Activities: Church	3	14,765	-	-	-	14,765	38,355
Other trading activities	4	25,435	-	-	-	25,435	29,568
Investments	5	192	363	6,300	-	6,855	10,936
Total income and endowments		130,910	363	16,526	-	147,799	167,431
<b>EXPENDITURE</b>							
Costs of raising funds							
Fundraising	6	912	-	54	-	966	1,152
Trading Activities	6	651	-	-	-	651	4,008
Expenditure on Charitable Activities: Church	7	111,601	-	29,299	-	140,900	164,953
Total expenditure		113,164	-	29,353	-	142,517	170,113
(Losses)/Gains on investments		-	638	-	1,312	1,950	3,007
<b>Net income/(expenditure)</b>		17,746	1,001	(12,827)	1,312	7,232	325
Transfers between funds		-	-	-	-	-	-
<b>Net movement in Funds for the year</b>		17,746	1,001	(12,827)	1,312	7,232	325
<b>Reconciliation of funds</b>							
Total funds brought forward		89,163	13,698	907,889	19,081	1,029,831	1,029,506
<b>Total Funds Carried Forward</b>		<b>106,909</b>	<b>14,699</b>	<b>895,062</b>	<b>20,393</b>	<b>1,037,063</b>	<b>1,029,831</b>

The notes set out on pages 12 to 21 form part of these financial statements.

## Balance Sheet

AT 31 DECEMBER

	Notes	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	12	298,795	322,772
Investments	13	23,406	21,456
		<u>322,201</u>	<u>344,228</u>
<b>Current assets</b>			
Stock	14	-	265
Debtors	15	14,481	6,434
Cash at bank and in hand		705,779	684,142
		<u>720,260</u>	<u>690,841</u>
<b>Creditors</b>			
Amounts falling due within one year	16	(5,398)	(5,238)
		<u>714,862</u>	<u>685,603</u>
<b>Net current assets</b>			
		<u>1,037,063</u>	<u>1,029,831</u>
<b>Total assets less current liabilities</b>			
		<u>1,037,063</u>	<u>1,029,831</u>
<b>Net Assets</b>			
		<u>1,037,063</u>	<u>1,029,831</u>
<b>Funds</b>			
	18		
Unrestricted funds		106,909	89,163
Designated funds		14,699	13,698
		<u>121,608</u>	<u>102,861</u>
Total unrestricted funds		<u>121,608</u>	<u>102,861</u>
Restricted funds		895,062	907,889
Endowment funds		20,393	19,081
		<u>915,455</u>	<u>926,970</u>
<b>Total Charity Funds</b>		<u>1,037,063</u>	<u>1,029,831</u>

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) and were approved by the Stoke Poges Parochial Church Council on 8 July 2021 and were signed on its behalf by:

  
**Rev. Natasha Brady**  
 Chairman, Stoke Poges PCC

Registered Charity Number: 1129125

## Notes to the Financial Statements

### 1. ACCOUNTING POLICIES

The Financial Statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and Statement of Recommended Practice "Accounting and Reporting by Charities" (FRS 102).

The statements include all transactions, assets and liabilities for which the Parochial Church Council is responsible in law. The statements do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

#### **Charity's legal form**

This charity is a Parochial Church Council. The registered office is given on page three. The charity is a public benefit entity.

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

These financial statements are presented in £s and are rounded to the nearest £.

#### **Going Concern**

All activities and forecasts indicate that the charities should be able to operate at adequate levels of both liquidity and capital. The trustees are satisfied, therefore, that there are sufficient resources to operate on a going concern basis and that no material uncertainties exist in this regard.

#### **Incoming resources**

##### ***Recognition of incoming resources***

These are included in the Statement of Financial Activities (SOFA) when:

- 1) The PCC becomes legally entitled to the benefit of the use of the resources;
- 2) Their ultimate receipt is virtually certain; and
- 3) The monetary value can be measured with sufficient reliability.

#### ***Fundraising costs***

Funds raised from events and trading activities are reported gross in the SOFA, ie before any related costs may have been deducted from the gross proceeds.

#### ***Grants and donations***

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving it is when the funds are received.

#### ***Gift Aid tax claims etc. on cash donations***

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

#### ***Volunteer help***

The value of any voluntary help received is not included in the accounts but it is described in the trustees' annual report.

#### ***Rental income***

Rental income from the letting of church premises is recognised when the rental is due.

#### ***Investment income***

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**Resources expended**

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for goods or services. All costs have been directly attributed to the various categories within the SOFA. As the church is not registered for VAT, all expenditure is shown inclusive of VAT. Grants and charitable giving are accounted for when paid over or when awarded, if the award creates a binding obligation on the PCC. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA.

**Liability recognition**

Liabilities are recognised as soon as a legal constructive obligation arises.

**Support costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and costs of any legal advice to trustees on governance or constitutional matters.

**Grants payable without performance conditions**

These are recognised in the accounts when a commitment has been made externally and there are no preconditions still to be met for entitlement to the grant which remain within the control of the PCC.

**Allocation and apportionment of costs**

Costs are apportioned between multi-purpose activities based on the trustee's best estimate of allocation of resources.

**Assets**

**Stocks**

Stock is valued at the lower of cost or realisable value and represents goods for resale in the PCC's coffee shop and book stall.

**Consecrated and benefice property**

Consecrated and benefice property of any kind is excluded from the financial statements by Section 10(2) (a) of the Charities Act 2011. The freehold of St. Andrew's is included at its cost at the time it was donated to the PCC by Reverend Bryant Bevan in 1960 as is the freehold of a piece of land adjacent to the St. Andrew's Centre. To this has been added the cost of the youth hall extension at the time of build. Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, and as such are not included in the financial statements.

**Tangible fixed assets for use by charity**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Land	-	Nil
Buildings	-	5% on cost
Fixtures and fittings	-	25% on cost

Cost is the measurement basis for determining the gross carrying amount.

**Investments**

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at year end. Other investment assets are included at trustee's best estimate of market value.

**Debtors and creditors receivable/payable**

Debtors and creditors with no stated interest rate and receivable or payable within one year

## STOKE POGES PCC - ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

### Funds

#### **Unrestricted funds**

These are funds available for the general objectives of the church, normally called general funds.

#### **Designated funds**

These represent unrestricted funds which the PCC has earmarked for a specific purpose eg. churchyard work.

#### **Restricted funds**

These can only be used for the purposes for which they were given; within the objectives of the church eg. St. Giles fabric fund is for major repairs at St. Giles.

#### **Endowment funds**

These are restricted funds which must be held permanently and the capital maintained and use of the income restricted e.g. the Fenton and Churchyard funds for the upkeep of the churchyard and the Rabbitt Memorial Fund for the upkeep of the choir and maintenance of the organ at St. Giles.

## 2. DONATIONS AND LEGACIES (restricted and unrestricted)

	<b>2020</b>	<b>2019</b>
	£	£
Planned giving	33,189	29,842
St Giles collections	1,551	3,695
St Andrews collections	2,150	4,210
Other donations	41,273	26,080
Recurring grants	-	50
Church boxes	572	1,390
Income tax recovered	22,009	14,639
Legacies	-	-
Grants received	-	8,666
	<hr/> 100,744	<hr/> 88,572

## 3. INCOME FROM CHARITABLE ACTIVITIES

<b>CHURCH ACTIVITIES</b>	<b>2020</b>	<b>2019</b>
	£	£
Junior Church	110	810
Fees – Weddings etc	4,642	7,701
St Andrews Lettings	10,013	29,029
Bell ringers	-	815
	<hr/> 14,765	<hr/> 38,355

**4. OTHER TRADING ACTIVITIES**

	<b>2020</b>	<b>2019</b>
	£	£
Fund raising income	44	209
Merchandise sales	-	-
Rent	24,369	22,648
Coffee shop sales	1,022	6,711
	<u>25,435</u>	<u>29,568</u>

**5. INVESTMENTS**

	<b>2020</b>	<b>2019</b>
	£	£
Interest received	656	637
Dividends	6,199	10,299
	<u>6,855</u>	<u>10,936</u>

**6. COSTS OF RAISING FUNDS**

	<b>2020</b>	<b>2019</b>
	£	£
Coffee shop cost of sales	385	3,894
Merchandise cost of sales	266	114
Social expenses	966	1,152
	<u>1,617</u>	<u>5,160</u>

## STOKE POGES PCC - ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

### 7. EXPENDITURE ON CHARITABLE ACTIVITIES

	<b>2020</b>	<b>2019</b>
	£	£
Mission	3,768	3,702
Senior citizens	2,123	2,827
Diocesan share	61,800	60,000
Deanery share	618	600
Church admin	10,364	6,997
Church Office Expenses	582	1,606
Parochial Clergy	299	1,829
Outreach	612	849
Audio Visual	2,202	3,383
Flowers	25	417
Insurances	7,289	7,134
Organ and Piano Tuning	360	680
Routine Maintenance - Fabric	284	1,606
Sacristy	232	270
Upkeep of Churchyard	90	358
Verger – St Giles	30	235
Organist	750	3,225
Choir	-	152
Bellringers Expenses	407	-
Junior Church Expenses	-	5
St Andrews heat and light	6,140	7,190
St Giles heat and light	7,269	4,352
Caretaker – St Andrews	7,060	9,925
Hall expenses	659	2,831
Major Repairs – St Giles'	2,268	9,515
Major Repairs – St Andrew's centre	480	429
Depreciation – St Andrew's Centre*	23,977	27,908
Support costs (see note 8)	1,212	3,330
St Andrew's new build	-	3,598
	<hr/>	<hr/>
* Non-cash item	140,900	164,953
	<hr/>	<hr/>

### 8. SUPPORT COSTS

	<b>2020</b>	<b>2019</b>
	£	£
Bank charges	116	55
Other management costs	1,096	1,475
Governance costs	-	1,800
	<hr/>	<hr/>
	1,212	3,330
	<hr/>	<hr/>

### 9. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	<b>2020</b>	<b>2019</b>
	£	£
Independent Examiner's fees	-	1,800
Depreciation of owned assets	23,977	27,908
	<hr/>	<hr/>



## 10. TRUSTEES' REMUNERATION AND BENEFITS

During the year no trustee received any remuneration or benefits in their capacity as a trustee. (2019: £nil).

### Trustees' Expenses

Six trustees were reimbursed a total of £7,799 for directly incurred miscellaneous expenses (travel, telephone, training, postage, church office, junior church and social, verger and hall) (2019: £5,217).

See related party disclosures at note 19.

## 11. STAFF COSTS

The PCC has no employees and no staff costs paid for the year ended 31 December 2019 or for the year ended 31 December 2020.

## 12. TANGIBLE FIXED ASSETS

	Land and buildings £	Fixtures and fittings £	Total £
<b>COST</b>			
At 1 January 2020	558,168	4,176	562,344
<b>ADDITIONS</b>			
Additions	-	-	-
At 31 December 2020	<u>558,168</u>	<u>4,176</u>	<u>562,344</u>
<b>DEPRECIATION</b>			
At 1 January 2020	235,396	4,176	239,572
Charge for the year	23,977	-	23,977
At 31 December 2020	<u>259,373</u>	<u>4,176</u>	<u>263,549</u>
<b>NET BOOK VALUE</b>			
At 31 December 2020	<u><b>298,795</b></u>	<u>-</u>	<u><b>298,795</b></u>
At 31 December 2019	<u>322,772</u>	<u>-</u>	<u>322,772</u>

13. FIXED ASSET INVESTMENTS

	Chancel Repair Fund	Rabbit Memorial Fund	Fenton Memorial Fund	Churchyard Fund	Total
	£	£	£	£	£
<b>Market value</b>					
At 1 January 2020	2,375	11,300	1,916	5,865	21,456
Net unrealised gains	638	777	132	403	1,950
At 31 December 2020	<u><b>3,013</b></u>	<u><b>12,077</b></u>	<u><b>2,048</b></u>	<u><b>6,268</b></u>	<u><b>23,406</b></u>
<b>Cost</b>					
At 31 December 2020	<u>500</u>	<u>5,000</u>	<u>80</u>	<u>250</u>	<u>5,830</u>

The above funds are invested in professionally managed common Investment Funds.

14. STOCKS

	<b>2020</b>	<b>2019</b>
	£	£
Goods for resale	-	265

All goods for resale are held for use within the coffee shop and bookstall.

15. DEBTORS

	<b>2020</b>	<b>2019</b>
	£	£
Prepayments	1,830	1,798
Accrued income	7,201	-
Other debtors	5,450	4,636
	<u>14,481</u>	<u>6,434</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<b>2020</b>	<b>2019</b>
	£	£
Trade creditors	-	438
Accruals	5,398	4,800
	<u>5,398</u>	<u>5,238</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	2020 Total funds £	2019 Total funds £
Fixed assets	-	-	298,795	-	298,795	322,772
Investments	-	3,013	-	20,393	23,406	21,456
Current assets	114,332	11,686	594,242	-	720,260	690,841
Current liabilities	(7,423)	-	2,025	-	(5,398)	(5,238)
<b>Net assets</b>	<b>106,909</b>	<b>14,699</b>	<b>895,062</b>	<b>20,393</b>	<b>1,037,063</b>	<b>1,029,831</b>

18. MOVEMENT IN FUNDS

	At 1 January 2020 £	Net movement in funds £	Transfers between funds £	At 31 December 2020 £
<b>Unrestricted funds</b>				
General Fund	89,163	17,746	-	106,909
<b>Designated Funds</b>				
Chancel Repair	2,375	638	-	3,013
Upkeep of Choir	5,642	363	-	6,005
Upkeep of Churchyard	5,681	-	-	5,681
<b>Restricted Funds</b>				
Fabric St Giles'	152,200	5,317	-	157,517
Upkeep of Churchyard	6,458	548	-	7,006
Maintenance of Church and Centre	407,234	5,218	-	412,452
Maintenance of Organ	3,854	(344)	-	3,510
Senior Citizens	5,032	843	-	5,875
Youth	333	-	-	333
St Andrew's	332,778	(24,409)	-	308,369
<b>Endowment Funds</b>				
Fenton Memorial	1,916	132	-	2,048
Churchyard	5,865	403	-	6,268
Rabbit Memorial	11,300	777	-	12,077
<b>TOTAL FUNDS</b>	<b>1,029,831</b>	<b>7,232</b>	<b>-</b>	<b>1,037,063</b>

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Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and (losses) £	Movement in funds £
<b>Unrestricted funds</b>				
General Fund	130,910	113,164	-	17,746
<b>Designated Funds</b>				
Chancel Repair	-	-	638	638
Upkeep of Choir	363	-	-	363
Upkeep of Churchyard	-	-	-	-
<b>Restricted Funds</b>				
Fabric St Giles'	7,586	2,269	-	5,317
Upkeep of Churchyard	638	90	-	548
Maintenance of Church and Centre	5,218	-	-	5,218
Maintenance of Organ	16	360	-	(344)
Senior Citizens	3,020	2,177	-	843
Youth	-	-	-	-
St Andrew's	48	24,457	-	(24,409)
<b>Endowment Funds</b>				
Fenton Memorial	-	-	132	132
Churchyard	-	-	403	403
Rabbit Memorial	-	-	777	777
	=====	=====	=====	=====
<b>TOTAL FUNDS</b>	147,799	142,516	1,950	7,232
	=====	=====	=====	=====

### 19. RELATED PARTY DISCLOSURES

The charity was controlled throughout the current and previous year by the Trustees collectively.

- £2,436 was paid to N. Brady for reimbursement of expenses.
- £35 was paid to I. Brady, the vicar's daughter, for church cleaning.
- £4,228 was paid to H. McDowell, a churchwarden's wife, for expenses and administrative services to the Parish.
- £893 was paid to R. Beckingsale for reimbursement of expenses.
- £92 was paid to M. Wells for reimbursement of expenses.
- £90 was paid to K Holliday for maintaining the Commonwealth War Grave.
- £25 was paid to J. Pickering for reimbursement of expenses.

The total amount of donations received without conditions from Trustees and other related parties was £23,246 (2019: £21,392).

**20. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

The following gives the 2019 Statement of Financial Activities's income and expenditure detail.

	<b>Notes</b>	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	<b>2019 Total funds £</b>
<b>INCOME</b>						
Donations and legacies	2	86,265	-	2,307	-	88,572
Charitable Activities: Church	3	37,470	-	885	-	38,355
Other trading activities	4	29,568	-	-	-	29,568
Investments	5	2,955	370	7,611	-	10,936
<b>Total income and endowments</b>		<b>156,258</b>	<b>370</b>	<b>10,803</b>	<b>-</b>	<b>167,431</b>
<b>EXPENDITURE</b>						
<i>Costs of raising funds:</i>						
Fundraising	6	1,152	-	-	-	1,152
Trading Activities	6	4,008	-	-	-	4,008
Expenditure on Charitable Activities: Church	7	122,942	152	41,859	-	164,953
<b>Total expenditure</b>		<b>128,102</b>	<b>152</b>	<b>41,859</b>	<b>-</b>	<b>170,113</b>